



**STATE OF MONTANA**  
**DEPARTMENT OF MILITARY AFFAIRS**  
**DISASTER AND EMERGENCY SERVICES**  
**DIVISION**

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**DATE:** 12 October, 2001

**TO:** Sherryl Hahl  
Wade Nofziger

**FROM:** Larry Akers

**SUBJECT:** HMGP Administrative Plan Update

Sherryl and Wade, thank you for your patience concerning my HMGP Administrative plan update. As you recall from your 23 February 2001 letter to me, the plan was updated at that time. That revision covered the 30 October Stafford Act amendments and other items you and I had both wanted to include. I have recently gone completely through my plan, as it is one of the modules I am teaching next week at the SHMO 101 second Pilot. I have used the FEMA Minimum required elements as my guideline. I have even marked them in my master copy to address during my presentation. I do believe the plan to be quite competitive with anyone's and very current, I might add. However, I would like you to make a couple of pen and ink changes to your copy as I have on my master; they are as follows:

- Change the cover page last updated block to read 30 September, 2001
- On page 3 of the Basic Plan please add IV, A, 6 which should read; The State Hazard Mitigation Officer will ensure that Hazard Mitigation is requested in the State's request to the President for a disaster declaration.
- On page 5, Para VI A of the Basic Plan spell out National Emergency Managers Information System (NEMIS).
- On page 6 Para VII, A of the Basic Plan change this to read -----(NFIP) with the following exception. The State of Montana will consider applications of otherwise eligible entities that are not in the NFIP if they submit with their application an affidavit stating that they will become a participating community in the NFIP within one calendar year from the date of their application. Said application will undergo review and

processing, but will be held at the state level for one year or until notified by FEMA that the applicant is now eligible.

- Be advised that I have replaced the old 404 and GAR to FEMA close out letter in my Master Copy with those provided by your office.

CF: Jim Greene  
Jim Anderson  
Dan McGowan  
Rich Petaja